

ALISON REAVELL-ROY

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KEY SKILLS AND COMPETENCIES

- Bachelor of Science in Nursing graduate and soon graduate from a Health Informatics Post-Graduate Certificate.
- 8 plus years of experience working in Healthcare environments.
- Organized and experienced applying project management skills and using information management tools to develop work distribution, dependencies, and deadlines.
- Exceptional time management skills utilized while managing multiple competing priorities in a busy healthcare setting.
- Knowledgeable in designing, building, training, and planning the implementation of healthcare projects.
- Experienced using design software to create videos and infographics for educational purposes.
- Proficient using data visualization tools such as Tableau and Power BI to analyse business needs.
- Strong analytical skills applied when solving complex problems using R and Python to understand data sets.
- Highly experienced in communication with internal and external stakeholders while working on a multidisciplinary team.
- Excellent written and oral communication skills utilized when providing presentations and documentation.
- Skilled in using a variety of database management systems such as R studio and SQL Server Management Studio.

COMPUTER KNOWLEDGE

- MS Suite: Word, Excel, PowerPoint, SharePoint, Visio, Microsoft Teams, Outlook, MS Project
- Video Creation Software: OBS Studio, CapCut
- Infographic tools: Canva, Adobe Illustrator, Adobe Express
- Programming languages and Visualization tools: R, Python, SQL, PowerBI, Tableau, R-Studio
- Prototyping tools: Figma, Axure, Balsamiq, Adobe XD
- Project management tools: Jira, Trello and MS Project

EDUCATION

Health Informatics Post Graduate Certificate	2023 – August 2024
George Brown College GPA 3.9/4	
Bachelor of Science with Honours in Nursing	2019
Ontario Tech University GPA 3.5/4	

HEALTH INFORMATION MANAGEMENT PROJECTS

Project Management – George Brown College	Fall 2023
Video Creation <ul style="list-style-type: none">▪ Collaborated with a group of students to manage a project for George Brown Industries to develop a video on the project management topic “How to build and sustain effective project teams”.▪ Created a Gantt Chart, Work breakdown structure and WBS dictionary utilizing MS Project to manage dependencies, deadlines and milestones.▪ Utilized Open Broadcast Software (OBS) Studio to record audio voiceovers and CapCut to edit the video during the projects execution phase.	
Health Business and Systems Analysis – George Brown College	Winter 2024
Project Vision Document, Detailed Requirement Specification and High Fidelity Prototype <ul style="list-style-type: none">▪ Created a detailed report outlining the functional and non-functional requirements of a Kiosk to be implemented in a Healthcare setting.▪ Completed a Stakeholder Analysis to understand the interest and impact of the key contributors, beneficiaries and subject matter experts to collaborate with when implementing the Kiosk.▪ Consulted Project Sponsors to understand the requirements of the user interface (UI) and elicit feedback on the user experience (UX).	
Knowledge Management and Clinical Decision Making – George Brown College	Fall 2023
Clinical Decision Support Project <ul style="list-style-type: none">▪ Examined a clinical problem and created a digital decision support system based on three months of research which encompassed a literature review, gap analysis and environmental scan.▪ Presented the clinical decision support system utilizing PowerPoint and creating a comprehensive document with Microsoft Word.▪ Utilized Canva to create an infographic to outline the key goals and features of the CDS tool.	

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PROFESSIONAL EXPERIENCE

Registered Nurse	2020 – 2023
Sunnybrook Health Sciences Centre, Toronto	
<ul style="list-style-type: none">Ensured beneficial and timely client care across 7 different hospital units by utilizing effective communication while collaboration with multiple stakeholders.Facilitated education class via Zoom for outpatient's coming for their first day of treatment for chemotherapy and biotherapy.Delivered feedback in the form of written reports and oral instruction while training nursing students, new staff, and returning staff.Aided in the implementation, dissemination and maintenance of Hospital Policies as a chosen member of the Corporate Nursing Council.	
Charge Nurse	2019 – 2020
Caressant Care, Lindsay	
<ul style="list-style-type: none">Provided resident-centred care across three units including a total of 92 residents.Collaborated with the multidisciplinary team to facilitate comprehensive care.Documented patient assessments using PointClickCare to communicate treatment management.	
Personal Support Worker	2019 – 2020
Personal Attendant Care Inc., Durham	
<ul style="list-style-type: none">One-on-one support with activities of daily living.Visiting home to provide compassionate care while maintaining infection control protocols.Interpersonal skills employed when building a therapeutic relationship with patient and family.	
Adult Day Program Summer Nursing Intern	2017
Community Care, Durham	
<ul style="list-style-type: none">One-on-one support in assistance with ambulation.Facilitated social group activities.Presented slide show for entertainment.	
Adaptive Fitness Instructor	2013 – 2019
Home Base Durham, Durham	
<ul style="list-style-type: none">Tailored fitness classes to participants with varying abilities.Facilitated in-person fitness sessions.Participated in board meetings and delivering presentations.	
PASS Leader and Peer Tutor	2016 – 2017
University of Ontario Institute of Technology, Oshawa	
<ul style="list-style-type: none">Created learning modules to help students study course content.Facilitated group sessions to prepare for midterms and exams.Utilized interpersonal skills when working one-on-one with students to help them achieve and understand their learning goals by employing interpersonal skills.	
Student Accessibility Services Assistant	2015 – 2016
University of Ontario Institute of Technology, Oshawa	
<ul style="list-style-type: none">Collaborated with Student Life to facilitate mindfulness sessions.Assisting in facilitating social activity clubs.Researched and development of informational materials including booklets, handouts, and posters.	

LEADERSHIP INVOLVEMENT

Corporate and Odette Nursing Council – Sunnybrook Health Sciences Centre	2021 - 2023
Council member – Registered Nurses' Association of Ontario	2017 - 2020
Nursing Community, Nursing Representative – Ontario Tech University	2015 - 2017
Note Taker for Students with Disabilities – Ontario Tech University	2014 - 2017

CERTIFICATES

Articulate Storyline Quick Tips	June 2024
Linkedin Learning	
Entry Certification in Business Analysis	February 2024
International Institute of Business Analysis	
Adobe XD for Designs	February 2024
Linkedin Learning	